

**PONTIAC TOWNSHIP HIGH SCHOOL DISTRICT 90**  
**1100 E Indiana Avenue, Pontiac, IL**  
**BOARD OF EDUCATION - REGULAR MEETING**  
**Monday, July 17, 2017**

**Call to Order, Pledge, and Roll Call**

The Pontiac Township High School District No. 90 Board of Education held its regular meeting in the District Office of Jon Kilgore on Monday, July 17, 2017. President Roger Corrigan called the meeting to order at 7:09 p.m.; the Pledge of Allegiance was recited. Board members Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Clemmer, and Mr. Schrock were present. Board members Mr. Sartoris and Betty Murphy were absent. Also present were Administrators Jon Kilgore and Eric Bohm; Luke Smuckers from The Daily Leader.

**Approval of Minutes**

The minutes of the regular meeting of June 12, 2017 were approved on a motion by Mr. Clemmer and seconded by Mrs. Brainard. Motion passed on a voice vote.

**Financial Report**

Mr. Kilgore reviewed the high school finance report as of June 30, 2017.

<b>Cash Balances</b>	<b>Beginning Balance</b>	<b>Ending Balance</b>
<b>EDUCATION FUND</b>	<b>\$826,894.31</b>	<b>\$587,212.01</b>
<b>OM FUND</b>	<b>\$463,247.45</b>	<b>\$414,619.69</b>
<b>DEBT SERVICES</b>	<b>\$363,464.48</b>	<b>\$81,072.00</b>
<b>TRANSPORTATION</b>	<b>\$269,712.77</b>	<b>\$260,964.45</b>
<b>IMRF</b>	<b>\$75,099.61</b>	<b>\$50,525.55</b>
<b>CAPITAL PROJECTS</b>	<b>(\$33,515.02)</b>	<b>\$14,365.95</b>
<b>WORKING CASH</b>	<b>\$114,214.26</b>	<b>\$114,214.26</b>
<b>TORT</b>	<b>(\$32,273.06)</b>	<b>(\$34,015.56)</b>
<b>FIRE PREV &amp; SAFETY</b>	<b>\$106,358.28</b>	<b>\$103,108.28</b>
<b>Grand Asset Total</b>	<b>\$2,186,718.10</b>	<b>\$1,592,066.63</b>
<b>Total Invested from Cash Balances</b>	<b>\$1,777,038.30</b>	<b>\$1,278,139.79</b>

**Approval of Bills and Requisitions**

A motion was made by Mrs. Brainard and seconded by Mr. Clemmer to approve the High School and LACC Finance Reports; the High School, OM, Transportation, and LACC bills; and the High School and LACC SBAA Activity Reports. Mr. Corrigan, Mr. Schrock, Mrs. Brainard, Mr. Clemmer, and Mr. Lambert voted "yea" on a roll call vote. Motion passed.

**Recognition of Guests, Presentations, and Communications**

**Guests** – Luke Smuckers from the Daily Leader was present.

**Communications** – There were no communications to present.

**Public Comment** – No comments.

**Board Business:**

**Financial Review** - Mr. Kilgore gave the Financial Review and reported that we ended FY 17 with a balanced budget w/surplus. He also stated that a tentative budget would be available at the August board meeting.

**Board of Education Secretary** - Mr. Kilgore recommended Kelly Carter as the new board secretary.

**Tax Abatement Incentive**– Mr. Kilgore recommended approval of a 5 year Tax Abatement Agreement with Anthony Liftgates for new taxes from an expansion project that meets the criteria of the existing Tax Abatement Incentive Agreement.

**Annual Transportation Resolution** – Mr. Kilgore explained to the board that PTHS will provide transportation to students who reside in excess of 1.5 miles of the school and/or to students who reside less than 1.5 miles from school if it is deemed that the areas are documented hazardous or of high traffic roadways between their residence and the school. Information regarding these hazards and/or high traffic areas can be obtained by calling the district transportation provider.

**Student 2017C Expulsion** – Mr. Kilgore recommended the expulsion of a student for gross misconduct for one calendar year with educational placement available at the Regional Office of Education Alternative School in Pontiac.

**Intergovernmental Agreement** – Mr. Kilgore recommends approving the intergovernmental agreement with the Livingston County Sheriff's Department for LivCom emergency access to our cameras in emergency situations. He also had Jeff Funk, our school attorney, review the agreement.

**Health Insurance**– Mr. Kilgore went over the new options for health insurance provided by BPA Services and the rising costs of our current plan with BCBS. At this time he recommended that this decision be tabled until further information is collected.

**Casualty and Surety Special Bonds for PTHS Support Staff** – Mr. Kilgore recommended approval the special bond renewal for Robert Tronc for \$2,455,000 for 1 year. The following have bond issues renewals in the amount of \$125,000 for Connie Rebholz and Diana Dennis. Also approve new bond for Daria Robertson for \$125,000 for one year. All will be renewed for 1 year with Nixon Insurance Agency.

**Casualty and Surety Bond for LACC/EFE Support Staff**– Mr. Kilgore recommended the renewal of Kathy Dunham's special bond in the amount of \$750,000

**Cafeteria Bids** - Mr. Kilgore recommended approval of the cafeteria bids with Prairie Farms, Alpha Bread, Gordon Foods, and Kohl Wholesale for FY 2018.

**Athletic Training Services Proposal** – Mr. Kilgore explained that in the past, our AT services have been performed by Champion Fitness at no charge to the school however Champion Fitness was bought out by ATI Services and in order for them to continue AT services, they want \$45,000/yr. Therefore, he proposes we go with OSF PT Services in exchange for free advertising for them.

**Principal's Report** – Mr. Bohm discussed the 17-18 School-wide Title I Plan. PTHS was approved for a waiver to move from targeted assistance to school-wide assistance. This will allow more efficiency and flexibility for Title funds.

**LACC/EFE Report** – Mrs. Graves was not present to give her report.

**Personnel Recommendations** – the following personnel recommendations were presented:

**Resignation(s)/Retirement(s)/Dismissal(s):**

- Brandon Martin resigned as Head Basketball Coach effective FY18.
- Kathy Pike, Guidance Dept. secretary, resigned effective June 30, 2017.
- Dee Mallory, Special Education Teacher retiring at the end of 2020-21 school year.

**Support Staff Hires:**

- Susan Verdun will be changing positions and will now be the new Guidance Dept. Secretary, replacing Kathy Pike effective August 1, 2017.

**Personnel Hires:**

- Durrell Robinson, Head Boys Basketball Coach
- Durrell Robinson, Assistant Girls Track Coach
- Durrell Robinson, Instructional Assistant/Substitute
- Mike Stoecklin, Head Boys Baseball Coach
- Rachel Erschen, Junior Class Sponsor

**Action Items:**

**Board of Education Secretary** – A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve Kelly Carter as the new board secretary. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve 5-year Tax Abatement Agreement with Anthony Liftgates for new taxes from an expansion project that meets the criteria of the existing Tax Abatement Incentive Agreement** – A motion was made by Mrs. Brainard and seconded by Mr. Lambert to approve the 5 year tax abatement agreement. Mr. Corrigan, Mr. Lambert, Mr. Schrock and Mr. Clemmer, voted “yea” on the roll call vote. Motion passed.

**Approve the annual Transportation Resolution: Pontiac Twp. HS District 90 will provide transportation to students who reside in excess of 1.5 miles of school. Transportation may be provided to students who reside less than 1.5 miles if it is deemed that the areas of documented hazards or high traffic roadways exist between traffic areas can be obtained by contacting the district transportation provider -** A motion was made by Mr. Schrock and seconded by Clemmer. Motion was passed on a voice vote.

**Approve the expulsion of student 2017C for gross misconduct for one calendar year with educational placement available at the ROE 17 Alternative School in Pontiac** – A motion was made by Mr. Lambert and seconded by Mrs. Brainard to approve the expulsion of student 2017C for one year. Mr. Corrigan, Mrs. Brainard, Mr. Lambert, Mr. Schrock and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve the Intergovernmental Agreement with Livingston County Sheriff’s Dept for LivCom emergency access of cameras**– A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the Intergovernmental agreement with Livingston County Sheriff’s Dept, for LivCom emergency access of cameras. . Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Health Insurance Proposal** – A motion was made by Mr. Schrock and seconded by Mr. Clemmer to table the districts health insurance proposal until the August 14, 2017 Board meeting in which more information will be provided. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve Nixon Insurance Agency Casualty and Surety Special Bond Issues for PTHS treasurer and Support Staff: Bob Tronc for \$2,455,000, Daria Robinson for \$125,000, Connie Rebholz \$125,000, and Diana Dennis \$125,000** – A motion was made by Mr. Clemmer and seconded by Mr. Lambert to approve all specialty bonds. Mr. Corrigan, Mr.

Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve Casualty and Surety Special Bond Issues for LACC/EFE support staff: Kathy Dunham for \$750,000 for one year** - A motion was made by Mrs. Brainard and seconded by Mr. Clemmer to approve said specialty bond. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve the 2017-2018 cafeteria bids with Prairie Farms, Alpha Bread, Gordon Foods, and Kohl Wholesale** - A motion was made by Mr. Schrock and seconded by Mr. Clemmer to approve cafeteria bids for FY 2018. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve OSF Services and Sponsorship Agreement for providing athletic training services** - A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve OSF Services and sponsorship agreement for athletic training services. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve the 2017-2018 School-wide Title I Plan as presented** - A motion was made by Mr. Clemmer and seconded by Mrs. Brainard to approve the 2017-18 Title I Plan as presented. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Approve Personnel Items as presented:**

A motion was made by Mr. Schrock and seconded by Mr. Lambert to approve the following resignations and retirement:

- Brandon Martin resigned as Head Basketball Coach effective FY18.
- Kathy Pike, Guidance Dept. secretary, resigned effective June 30, 2017.
- Dee Mallory, Special Education Teacher retiring at the end of 2020-21 school year.

Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

A motion was made by Mr. Clemmer and seconded by Mrs. Brainard to approve Durrell Robinson as the new Instructional Assistant/Full-time Substitute, Head Boys Basketball Coach, and Assistant Girls Track Coach for FY2018.

A motion was made by Mrs. Brainard and seconded by Mr. Clemmer to approve Mike Stoecklin as the new Head Boys Baseball Coach for FY2018. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

A motion was made by Mr. Lambert and seconded by Mr. Schrock to approve Susan Verdun as the new Guidance Dept. Secretary, effective August 1, 2017.

Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

A motion was made by Mr. Clemmer and seconded by Mrs. Brainard to approve Rachel Erschen as the new Junior Class Sponsor. Mr. Corrigan, Mr. Lambert, Mrs. Brainard, Mr. Schrock, and Mr. Clemmer voted “yea” on the roll call vote. Motion passed.

**Other Matters for Discussion** – No other matters were discussed.

**Adjournment** - A motion was made by Mr. Sartoris and seconded by Mr. Lambert to adjourn. Motion passed on voice vote. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

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Roger Corrigan, Board President

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Kelly Carter, Board Secretary